



**Construction Advisory Committee  
MINUTES**

**REGULAR MEETING  
Tuesday, July 19, 2016**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, June 21, 2016  
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 8<sup>th</sup> Floor.**

**Current Members**

\_\_P\_\_ Carson Fisk – Chair  
\_\_P\_\_ Suzanne Litz  
\_\_A\_\_ Gregory Sindelar  
\_\_P\_\_ Martin Prisant  
\_\_A\_\_ Alejandro Gutierrez Vega  
\_\_A\_\_ Calvin Williams

\_\_P\_\_ Thomas Dodd – Vice Chair  
\_\_P\_\_ Jeremy Hendricks  
\_\_P\_\_ Stephanie Gharakhanian  
\_\_P\_\_ Marina Reynaga  
\_\_A\_\_ Shaun Ireland

**City Staff in Attendance:**

Jennifer Pierce, Staff Liaison – Public Works Department  
Rolando Fernandez, Assistant Director - Capital Contracting Office  
Rick Wilson, Wage Program Consultant - Capital Contracting Office  
Cynthia Gonzales, Division Manager - Capital Contracting Office  
Jorge Morales, Assistant Director – Public Works Department  
Marisol Claudio-Ehalt, Program Consultant - Capital Contracting Office  
Ed Campos, Division Manager - Capital Contracting Office  
Baldemar Maldonado, Wage Compliance Specialist - Capital Contracting Office

**Chair Fisk called the meeting to order at 10:04 a.m.**

**1. CITIZEN COMMUNICATION: None**

**2. APPROVAL OF MINUTES**

*Minutes from the meeting of 06/21/2016 were approved on a 7-0 vote.*

**3. DIRECTOR'S REPORT**

*Jorge Morales, Assistant Director and Executive Liaison, provided an update to the Committee that the Public Works Department is currently searching for a new Director. He explained the search is in progress.*

**4. NEW BUSINESS**

**a. Consideration of Wage Classification Request**

The Capital Contracting Office gave an overview of the request from Hensel Phelps for a review of wage classification. The CAC discussed this request and gave their inputs.

- b. Update on Revisions to the Contractor Evaluation Program  
The Capital Contracting Office gave an overview of the program that was implemented in February 2014. Since we have several new members they explained the background and also highlighted the revisions of the program.
- c. Experience of Contractor review and Probation, Suspension, and Debarment  
The Capital Contracting Office gave an overview of the Contractor review and Probation, Suspension, and Debarment program. The discussed each of the processes and explained each one separately.
- d. Annual Internal Review  
Due to time constraints the Committee offered to provide an support needed to the Chair to complete.
- e. Working group updates  
The Committee Members had no updates to provide.

## **5. OLD BUSINESS**

- a. None

## **6. FUTURE AGENDA ITEMS**

- a. DSD Process Updates – (September)
- b. Bond Program Update – (September)
- c. Compliance with Economic Development Ordinance – (October)

## **7. NEXT MEETING** (September 20, 2016)

## **8. ADJOURN**

*Meeting was motioned to adjourn at 11:40 a.m. by Chair Fisk.*